

The purpose of this assessment is to determine your current core skills levels, (learning, reading, writing, speaking, listening and numeracy) and, identify any areas where further support may be beneficial to help you successfully complete the training and assessment for the course below.

You will be required to complete a series of short activities that demonstrate the core skills that are necessary for successful performance in this unit of competency.

These activities do not form part of the assessment process and shall not be counted towards your performance in this unit of competency.

The outcome of these activities shall be used to identify any possible skill gaps and develop a support plan (where necessary) to help you obtain the skills required to demonstrate the required competencies and perform successfully.

<b>Unit of competency</b>	<b>Code</b>	TLIF4064
	<b>Title</b>	Manage fatigue management policy and procedures
	<b>Assessor</b>	
<b>Assessment Completed by</b>	<b>Student name</b>	
	<b>Date of birth</b>	
	<b>Student ID</b>	
	<b>Student email</b>	
	<b>Date</b>	

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**Assessment Activity 1**

*Nate is a transport manager and has been allocated a \$10,000 budget for the year for Fatigue management training for his 4x supervisors and 10x drivers.*

*Nate thinks that training the drivers is the really important following a risk assessment he conducted, but they currently don't have enough budget left over after supervisor training to put all 5 drivers through the course with their current provider.*

**Using the information below, outline your proposed strategy to reduce the overall cost of training to ensure both supervisors and drivers can all receive the training they need.**

Training information:

- Supervisor training needs to last at least 4 hours to cover all of the necessary information
- Driver training needs to last at least 6 hours to cover all of the necessary information
- Supervisors need to be trained every 12 months to stay up-to-date
- Drivers need to be trained every 6 months to stay up-to-date

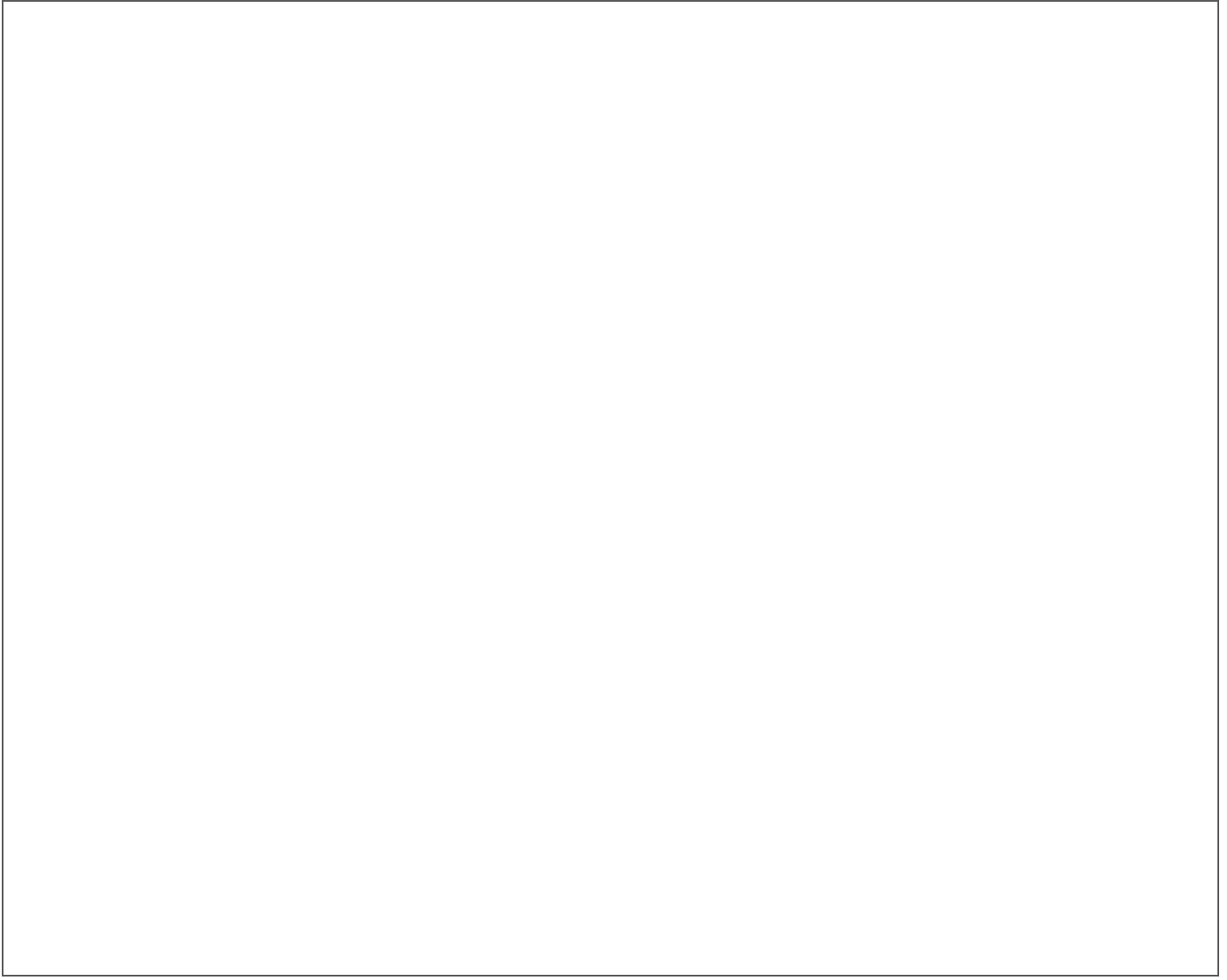
Current Training provider and course details

Driver or Supervisor	Training Provider	Cost Per Course	Course Duration	How Often Does the Course Run?
Supervisor	FMC Training	\$1,000.00	10 hours	every 12 months
Driver	FMC Training	\$675.00	7 hours	every 6 months

Other possible training provider and course details

Driver or Supervisor	Training Provider	Cost Per Course	Course Duration	How Often Does the Course Run?
Supervisor	Big Training	\$999.00	10 hours	every 2 years
Supervisor	Fatigue Experts	\$575.00	2 hours	every 12 months
Supervisor	Join-in Training	\$450.00	2 hours	every 2 years
Supervisor	Awake Training	\$745.00	5 hours	every 12 months
Driver	Big Training	\$699.00	7 hours	every 6 months
Driver	Fatigue Experts	\$575.00	12 hours	every 12 months
Driver	Join-in Training	\$695.00	6 hours	every 12 months
Driver	Awake Training	\$729.99	7 hours	every 6 months

*Please turn over for the answer page*



**Assessment Activity 2**

As a manager, you need to develop a policy that outlines what training is required for heavy vehicle drivers to ensure their competency and understanding of their obligations and responsibilities.

Please complete the following tasks in the space provided below:

- Outline the source(s) of information that you would consult to help you develop a relevant and meaningful training policy
- Briefly outline the process that you would like your training staff to follow to develop training packages and associated materials to ensure they are relevant and valid, and
- Outline your proposed training delivery methodology(s)

**Assessment Activity 3**

<u><b>Employee canteen breakfast menu</b></u>	
<p><b>Fried breakfast:</b> Fried bacon, 2 fried eggs, fried mushrooms, 2 white toast with butter</p>	<b>\$5</b>
<p><b>Breakfast burger:</b> Fried bacon, fried egg, fried mushrooms on white roll with butter</p>	<b>\$4</b>
<p><b>Chocolate bar and energy drink</b></p>	<b>\$4</b>
<p><b>Fruit Salad</b></p>	<b>\$10</b>

<u><b>Employee feedback regarding breakfast canteen menu</b></u>
<p><b>Driver A:</b> <i>I'm always so tired after breakfast right before I have to drive a long journey</i></p>
<p><b>Driver B:</b> <i>One healthy food option isn't enough</i></p>
<p><b>Driver C:</b> <i>I buy the unhealthy food because it's cheaper</i></p>
<p><b>Driver D:</b> <i>I like the food in the canteen but I'm putting on lots of weight since having breakfast at work.</i></p>

Using the resources provided above, please complete the following task:

1. Identify an issue that could be contributing towards fatigue risk(s)
2. Suggest a potential control measure that would improve the issue, AND
3. Draft a short email to your team to communicate the proposed control strategy and request feedback on it.

**END OF ASSESSMENT**