

The purpose of this assessment is to determine your current core skills levels, (learning, reading, writing, speaking, listening and numeracy) and, identify any areas where further support may be beneficial to help you successfully complete the training and assessment for the course below.

You will be required to complete a series of short activities that demonstrate the core skills that are necessary for successful performance in this unit of competency.

These activities do not form part of the assessment process and shall not be counted towards your performance in this unit of competency.

The outcome of these activities shall be used to identify any possible skill gaps and develop a support plan (where necessary) to help you obtain the skills required to demonstrate the required competencies and perform successfully.

<b>Unit of competency</b>	<b>Code</b>	TLIF0001
	<b>Title</b>	Apply chain of responsibility legislation, regulations and workplace procedures
	<b>Assessor</b>	
<b>Assessment Completed by</b>	<b>Student name</b>	
	<b>Date of birth</b>	
	<b>Student ID</b>	
	<b>Student email</b>	
	<b>Date</b>	

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**Assessment Activity 1**

*It is the responsibility of each driver to keep track of and record their own working hours on the correct form. The supervisor can assist to show drivers' the correct form and record keeping format if necessary. The supervisor must collect the working hours from each driver every Monday (for the previous week).*

*The driver must ensure they do not exceed the maximum working hours set by the supervisor. The supervisor must provide training to each new driver before they start work to ensure the driver knows what the maximum working hours limit is.*

Using the text below please complete the following tasks:

- Outline the 2 main responsibilities of the supervisor, AND
- Outline the 2 main responsibilities of the driver

**Assessment Activity 2**

*You are helping some colleagues load up a van with building supplies. Your workplace manual handling procedure states that each person can only lift 15kg (or less) by themselves.*

*As you start to load, you realise that each box of sand to be loaded contains TWO bags of sand that weigh 10kg each.*

Using the scenario above, please complete the following tasks:

- Report 1 possible problem or hazard, AND
- Suggest 1 possible control that would fix the problem:

**END OF ASSESSMENT**