

The purpose of this assessment is to determine your current core skills levels, (learning, reading, writing, speaking, listening and numeracy) and, identify any areas where further support may be beneficial to help you successfully complete the training and assessment for the course below.

You will be required to complete a series of short activities that demonstrate the core skills that are necessary for successful performance in this unit of competency.

These activities do not form part of the assessment process and shall not be counted towards your performance in this unit of competency.

The outcome of these activities shall be used to identify any possible skill gaps and develop a support plan (where necessary) to help you obtain the skills required to demonstrate the required competencies and perform successfully.

<b>Unit of competency</b>	<b>Code</b>	TLIF0002
	<b>Title</b>	Administer Chain of Responsibility Policies and Procedures
	<b>Assessor</b>	
<b>Assessment Completed by</b>	<b>Student name</b>	
	<b>Date of birth</b>	
	<b>Student ID</b>	
	<b>Student email</b>	
	<b>Date</b>	

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**Assessment Activity 1**

*You are supervising some drivers while they load up a truck with building supplies. Your workplace manual handling procedure states that each person can only lift 15kg (or less) by themselves.*

*As the drivers start to load, you realise that each box of sand to be loaded contains TWO bags of sand that weigh 10kg each.*

Using the scenario above, please complete the following tasks:

- Identify 1 possible problem or hazard, AND
- Suggest 1 possible control that would fix the problem, AND
- Provide a brief outline of what you would say to communicate the hazard and control measure(s) to your team.

**Assessment Activity 2**

<u><b>Employee canteen breakfast menu</b></u>	
<p><b>Fried breakfast:</b> Fried bacon, 2 fried eggs, fried mushrooms, 2 white toast with butter</p>	<b>\$5</b>
<p><b>Breakfast burger:</b> Fried bacon, fried egg, fried mushrooms on white roll with butter</p>	<b>\$4</b>
<p><b>Chocolate bar and energy drink</b></p>	<b>\$4</b>
<p><b>Fruit Salad</b></p>	<b>\$10</b>

**Employee feedback regarding breakfast canteen menu**

**Driver A:**  
*I'm always so tired after breakfast right before I have to drive a long journey*

**Driver B:**  
*One healthy food option isn't enough*

**Driver C:**  
*I buy the unhealthy food because it's cheaper*

**Driver D:**  
*I like the food in the canteen but I'm putting on lots of weight since having breakfast at work.*

Using the resources provided above, please complete the following task:

1. Identify an issue that could be contributing towards fatigue risk(s)
2. Suggest a potential control measure that would improve the issue, **AND**
3. Draft a short email to your team to communicate the proposed control strategy and request feedback on it.

**END OF ASSESSMENT**